



**Personal Reference Statement**  
Society of Petroleum Engineers  
Permian Basin Section  
Trans Pecos Section

Return Completed Statement to:  
Scholarship Chairman  
P.O. 3469  
Odessa, TX 79760

**Instructions to the Personal Reference:** Please accept the SPE's sincere gratitude for your time and effort in completing this form. It is requested that you give serious thought to these questions regarding the Applicant, as this statement constitutes a significant portion of the total points in determining need. Under no circumstances should the Applicant be allowed to read the completed form, to allow you to freely state your opinions of this person's abilities and financial needs. After completing this form, please place in the stamped, pre-addressed envelope (to be provided by the Applicant) and return to the address above. Thank you for your cooperation.

Applicant's Name: _____	
How long have you known the Applicant? _____ years	Are you related to the Applicant? <input type="checkbox"/> Yes <input type="checkbox"/> No
How do you know the Applicant? _____	
Describe the Applicant's Character and Reputation: _____ _____ _____ _____ _____	
Why do you recommend the Applicant for this Scholarship? _____ _____ _____ _____ _____	
How do you perceive the Applicant's financial needs? <input type="checkbox"/> Low <input type="checkbox"/> Moderate <input type="checkbox"/> High <input type="checkbox"/> Very High	
Why? _____ _____ _____	
Reference's Name: _____	Reference's Occupation: _____
Address: _____	City: _____ State: _____ Zip: _____
Home Phone Number: _____	Work Phone Number: _____
_____ Reference's Signature	_____ Date Signed

• if additional space is required, please feel free to attach supplementary pages •